

Title: Nurse Manager, Out Patient Services Department: Health Community: Cambridge Bay Reference Number: 10-04-410-118LA Type of Employment: Indeterminate

## GOVERNMENT OF NUNAVUT EMPLOYMENT OPPORTUNITY

Salary: \$116,454 - \$132,152.00 per annum, 37.5 hour/week Northern Allowance: \$ 19,716.00per annum Union Status: Nunavut Employees Union Housing: Subsidized Staff Housing is Available

Closing date: Open Until Filled

This is a Highly Sensitive Position and a satisfactory Criminal Record Check, along with a clear Vulnerable Sector Check is required.

This employment opportunity is open to all applicants.

Located in Cambridge Bay this position reports to the Director Kitikmeot Regional Health Facility. The position exists to ensure effective leadership and management of the health center under designated authority. The position ensures the provision of professional community health services to clients in accordance with established standards of nursing practice and the philosophy and objectives of the Department of Health. This position promotes optimal health to the community and ensures continuity of care. The incumbent will administer a comprehensive community health program in conjunction with other members of the health community team. Is responsible for stimulating a healthy awareness at the levels of prevention.

This is a senior position in the health center. The incumbent has responsibility for managing and providing direct supervision for community health nurses at various levels of qualification, experience and training and for support staff.

The supervisor provides leadership, direction and support to community health nurses. And all other staff within the health center. The incumbent works with community health staff to provide professional health services in an expand role to all community members, as individuals, families and groups. The incumbent manages a significant budget during the fiscal year for the provision of comprehensive health care service in the community. Operating within a defined budget the incumbent is required to use sound judgment in allocating funds in the most appropriate manner.

The Nurse Manager manages the program and administrative operation of the health center. Directs the provision of community health services. Provides professional community health services to clients in accordance with departmental policies and procedures. Maintains a thorough and sound working knowledge of current nursing practices, skills and knowledge. Provides supervision and guidance to staff to ensure duties are performed as expected and to facilitate professional development. Participates in the Department's management by advising supervisor, on budget issues preparing reports, files audits etc. on needs as a whole or individually monitoring and reporting upon issues designed to assist in the development of programming.

Knowledge of current trends in health promotion/disease prevention practices and programs. Knowledge of northern communities is a desirable asset, experience in community capacity building and of various software packages. Supervisory and management skills to ensure the provision of quality nursing care and efficient and effective community health center operation. Excellent organizational and time management skills, counseling skills, written and oral communication skills, interpersonal and conflict resolution skills, crisis intervention skills and assessment and case planning skills.

The above skills are normally attained with the completion of a Bachelor's degree in Nursing or equivalent or Nursing Diploma with a Public Health Diploma or recognized equivalent with a minimum of 2 years nursing experience, including a minimum of 1 year of recent community/public health nursing. Basic CPR and annual recertification required to maintain skill level. Registered or Eligibility for RNANT/NU Registration

If you are interested in applying for this job, please email your cover letter and resume to <u>Nunavutnurses@gov.nu.ca</u> Please include the REFERENCE # in the subject line of your email.

- The Government of Nunavut is committed to creating a more representative workforce so it can better understand and serve the needs of Nunavummiut. Priority will be given to Nunavut Inuit.
- Candidates must clearly identify their eligibility in order to receive priority consideration under the Nunavut Priority Hiring Policy.
- Employment in some positions requires an acceptable criminal record check. Possession of a criminal record will
  not necessarily disqualify candidates from further consideration.
- Eligibility list may be created to fill future vacancies.
- Job descriptions may be obtained by fax, email or on the website.
- Only those candidates selected for an interview will be contacted.

WRITE/APPLY TO: Department of Health Government of Nunavut PO Box 1000, STATION 1000 Iqaluit, Nunavut X0A 0H0 <u>Nunavutnurses@gov.nu.ca</u>



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The Official Languages of Nunavut are Inuktitut, English and French. Knowledge of Inuit language, communities, culture, land and Inuit Qaujimajatuqangit is an asset.

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